

___ Drop-In List
___ Ledger
Admin. Use Only

KIDS' CLUB

2022-2023 School Year

Drop-In Request Form

CHILD'S NAME: _____ GRADE: _____

CHECK ONE: Before School (\$15/day) After School (\$35/day)

DROP-IN DATES FOR MY CHILD (as confirmed with Kids' Club) ARE:

Mark your payment method:

_____ I will auto-pay for the drop-in date(s) listed above with my credit card or my bank account on file with Kids' Club. (Please fill in your credit card info below if you have not already provided it to us.)

Credit Card #: _____ Exp. Date: _____ CVV #: _____

_____ I will pay for the drop-in date(s) listed above with a check made payable to "Town of Bedford".

DROP-IN POLICY: PLEASE READ

- Request drop-in care to schedule an occasional, infrequent date for your child to attend Kids' Club.
- Your child must be a registered member of Kids' Club to be eligible for drop-in care.
- Contact Kids' Club before the date you want your child to drop in to confirm that we have space available.
- Once space is confirmed, please complete, sign and submit this form within 24 hours by email to kidsclub@bedfordma.gov or deliver to the Kids' Club office to secure your child's space. (Please send as a PDF document or a photo.) If not received by us within 24 hours, your child's space may be forfeited.
- Do not submit this form before the 20th of the month for any drop-in date(s) you want in the **next** month. For example, to drop-in your child on November 3rd, submit this form on or after October 20th.
- Upon our receipt of this form, your child is scheduled as requested and your payment of the drop-in date(s) listed above is due.
- **IMPORTANT:** You must notify your child's school of all scheduled **after school drop-in dates** to ensure your child's correct transportation to Kids' Club when school is dismissed!

DROP-IN RATES	
Before School	\$15/day
After School	\$35/day

Parent Signature: _____ Date: _____