

APPLICATION FOR FINAL WATER-SEWER READING

Final water-sewer reads are done remotely by the water department on **Tuesdays and Thursdays only**. We schedule reads about one week to ten days prior to the closing date if no date is requested. If you know which Tuesday or Thursday you would like the read to be completed, please indicate that below.

Meters are read remotely so no one has to be at the address unless specified. The bill is usually completed on the same day as the read, and it is sent to the email address of the "Contact" listed below.

There may be times during water emergencies that reads cannot be completed on the specified day. We will notify you if that happens, and we will work with you to accommodate your needs.

If you have any questions or require immediate assistance, please contact Paula Conti at 781-918-4259.

Please fill out this form and email it to dpw_forms@bedfordma.gov.

TODAYS DATE: _____ CLOSING DATE: _____

ADDRESS OF FINAL READ: _____

DATE YOU WOULD LIKE READ COMPLETED (TUESDAY OR THURSDAY ONLY) _____

****NOTE**:** We cannot process a final read on the same day as the request. Please note that we will need at least one business day advance notice.

CONTACT INFORMATION FOR SELLER: i.e. Broker, Attorney (All fields are required to be filled in):

Name: _____

Phone: _____

Email: _____

SELLER INFORMATION:

Name: _____

Address Moving to: _____

Phone: _____

Email: _____

BUYER INFORMATION: (As it should appear on the actual water/sewer account)

Name: _____

Phone: _____

Email: _____

Mailing address: (if water/sewer bill is to be mailed to an address that is not the service address)
