

**Regular Session Minutes – Bedford, MA Select Board Meeting  
Hybrid Participation Meeting (Select Board Meeting Room and Zoom)  
May 8, 2023**

**PRESENT:** Chair Bopha Malone, Clerk Shawn Hanegan, Emily Mitchell, Margot Fleischman, Paul Mortenson

**ALSO PRESENT:** David Manugian (DPW); Chief David Grunes, Captain Mark Sullivan (Fire); Susan Schwartz (Board of Health); Bob Holmes, Christine Hung, Dan Carroll, Stephen Steele (Finance Committee); Robin Steele (Recreation Commission); Diana Thompson, Mike Rosenberg (*The Bedford Citizen*); Taissir Alani (Facilities); Todd Costa and Sean Schmigle (Kaestle Boos Architects).

**Bopha Malone called the meeting to order at 7:00 pm.**

**23-69 Public Hearing**

**Aquifer Protection Special Permit Application – 201 Burlington Road – Lantheus**

**Ms. Fleischman moved to open the public hearing. Mr. Hanegan seconded.  
The motion passed 5-0-0.**

Ms. Hung provided an overview the steps that have been taken.

Ms. Fleischman mentioned that Captain Sullivan addressed a few concerns but was satisfied with the processes put in place. Ms. Fleischman asked what building features address the concerns Captain Sullivan had. Ms. Hung responded that there are no drains where the chemicals are stored. All waste will be carted away.

Ms. Mitchell asked how the chemicals are used. Mr. Holmes responded this is an R&D facility. They are in support of what is already being manufactured and to help understand what is next in R&D.

Ms. Mitchell asked if abutters were Residential or Commercial; they are all commercial facilities.

Mr. Mortenson asked to speak to the safety processes and trainings that have been put in place. Mr. Holmes replied that members of the company attend a mandatory training on how to handle the chemicals and how to contact should an issue arise.

There were no comments from the public.

**Mr. Hanegan moved to close the public hearing. Ms. Fleischman seconded.  
The motion passed 5-0-0.**

**Ms. Fleischman moved to approve a Special Permit under Article 13 – Aquifer Protection Districts of the Zoning Bylaw to Lantheus Medical Imaging, Inc, at 201 Burlington Road in accordance with and as outlined in the Special Permit request; subject to the following contingencies:**

**1. Lantheus apply for a biosafety plan (if applicable) and file a contingency plan and Board of Health Pre-Demo checklist with the Board of Health.**

2. Lantheus Medical Imaging, Inc shall conduct an annual review of all policies and procedures related to the transport and storage of hazardous materials located at 201 Burlington Road. This review and any changes to these policies shall be made available to the Town of Bedford upon written request within 14 days.

3. In the event a reportable release does occur on site a post incident analysis and corrective action plan to prevent similar incidents shall be submitted to the Town within 30 days of the incident.

Ms. Mitchell seconded.

The motion passed 5-0-0.

### 23-70 Public Comment

No public comments.

### 23-71 Board and Committee Interview

Item moved to June due to candidate availability.

### 23-72 Contracts

1. Department of Public Works – FY23 Materials/Services Contracts: P.J. Albert, Inc. – Trench Milling/Patching G.S. Stonework, LLC – Concrete Sidewalks All States Construction, Inc. – Bonded Wearing Course Contract

Mr. Manugian provided an overview of the additional contracts that are requested to be approved.

Mr. Mortenson asked why there is a wide difference between the Trench Milling/Patching contracts. Mr. Manugian responded a bid may be high because the bidder already has a full work load but if they could get a good price for it they could take it on.

Ms. Fleischman asked if the concrete sidewalk item is only for replacing existing concrete sidewalks or replacing asphalt sidewalks with concrete. Mr. Manugian stated that this is for replacing existing concrete sidewalks, not creating new concrete sidewalks.

Mr. Hanegan asked him to speak to Bonded Wearing Course and where the Town would use that. Mr. Manugian responded that it requires different equipment due to the size of the project.

Mr. Malone asked the total amount for the 3 contracts. The total amount is \$484,260.

Ms. Mitchell moved to approve the following bidders to supply materials and/or services through June 30, 2024. Funding exists in the DPW operating budget approved at the 2023 Annual Town Meeting. The Town shall have the option to renew the Contracts for an additional two years in one-year increments. Materials and services are provided on a unit price basis and purchases from the successful bidders in future fiscal years are contingent upon the availability of appropriated funds:

<u>ITEM</u>	<u>BIDDER</u>
17. Trench Milling and Patching	P.J. Alberts, Inc.
18. Concrete Sidewalks	G.S. Stonework, LLC
19. Bonded Wearing Course	All States Construction, Inc.

Mr. Hanegan seconded.

**The motion passed 5-0-0.**

**2. Dept. of Public Works – C.L.H. & Son, Inc. – Mongo Brook/Concord Road Culvert Lining Contract**

Ms. Mitchell asked location of the project. Mr. Manugian replied that it is under Concord Rd. near McMahan Rd.

Mr. Hanegan asked what is involved for the road repair. Mr. Manugian responded that they will repair the culvert and then repave. Mr. Hanegan asked what the impact to traffic will be. Mr. Manugian is hopeful that one lane will remain open.

**Mr. Mortenson moved to approve C.L.H. & Son, Inc contract for the Mongo Brook / Concord Road Culvert Lining in the amount of \$127,101.64. Ms. Mitchell seconded. The motion passed 5-0-0.**

**3. Fire Dept. – MHQ, Inc. Fire Vehicle**

Chief Grunes provided an overview of the vehicle and addressed the future possibility of an electric vehicle.

Ms. Fleischman asked how long the delivery will take. Chief Grunes said approximately 16 weeks.

Ms. Mitchell asked if there is a divider between the back and the cab. Chief Grunes replied this is one of the reasons we are transitioning to a pick-up truck, as it allows us to keep all equipment in a separate compartment.

**Mr. Hanegan moved to approve the purchase of a 2023 Ford F550 Shift Commander Vehicle from MHQ, Inc. 401 Elm Street, Marlborough, MA 01752 at the net bid price of \$75,765.66. Ms. Mitchell seconded. The motion passed 5-0-0.**

**4. Town of Bedford – Kaestle Boos Associates – Designer Services Contract – Fire Station**

Ms. Doyle provided an overview of the steps that have led to this point.

Mr. DeFillipis provided an overview of the process of selecting Kaestle Boos Associates.

Mr. Costa and Mr. Schmigle from KBA introduced the company and provided examples of other projects that they have completed within historic districts. Over the next 4-6 weeks they will hold meetings with abutters, community members, and the Fire Department.

Mr. Hanegan asked about the community outreach and what that would look like. KBA responded that each community is different and they will customize to their needs, including departments, the public, and committees.

Mr. Hanegan asked if they would be able to present at an Annual Town Meeting. KBA will be available to attend any meeting that is needed.

**Mr. Hanegan moved to approve KBA Architects of Foxboro, Massachusetts, as the architects of record for the Fire Station project based on the negotiated fee of \$1,420,000 from the funding as voted by the March 2022 Annual Town Meeting - Article 9. Ms. Mitchell seconded.**

**The motion passed 5-0-0.**

### **23-73 Town Manger Search Firm Award**

Ms. Doyle provided an overview of the process so far.

Ms. Mitchell asked what made the recommended firm, Community Paradigm, the best candidate. Ms. Malone responded that they are educators and have been good at community outreach as well as communicating.

Ms. Fleischman asked if there is one primary person. Ms. Malone responded that it will be John Petrin.

Mr. Hanegan asked what the community outreach would be. Mr. Mortenson responded that there would be outreach both in-person and online but a firm plan has not been determined.

**Mr. Mortenson moved to engage Community Paradigm Associates, LLC as the executive recruitment consultant for the search for the next Town Manager, and authorize the interim Town Manager to sign the Letter of Engagement Agreement following Town Counsel review of the agreement. Ms. Mitchell seconded.**

**The motion passed 5-0-0.**

### **23-74 Consent Agenda**

Ms. Doyle provided an overview of the request for a one-day alcohol license and the conditions recommended by staff.

**Mr. Mortenson moved to approve a special one-day alcohol license for May 13, 2023 for the Bedford Plaza Hotel, contingent upon 1) a successful pool inspection and that 2) they provide the Town with a floor plan of the event that is code compliant; and further, that the Select Board authorizes the Town Manager to sign the license on behalf of the Select Board if the conditions are met. Mr. Hanegan seconded.**

**The motion passed 5-0-0.**

### **23-75 Town Manager's Report**

Ms. Doyle explained that as a housekeeping measure related to the Town Manager transition, the Board will need to fill the three board and committee positions that Sarah Stanton held. It can be expected that the next permanent Town Manager will be appointed to these three roles once they have started.

- Bedford Municipal Affordable Housing Trust (Town Manager is a member per Bylaws)
- Fire Station Building Committee Member, and Committee Chair
- MAPC Council Member

**Ms. Mitchell moved that Colleen Doyle be appointed to the Municipal Affordable Housing Trust; that Colleen Doyle be appointed to the Fire Station Building Committee; that Colleen Doyle be appointed interim chair of the Fire Station Building Committee; and that Charlie Ticotsky be appointed Metropolitan Area Planning Council member, and authorize the Town Manager to sign the appointment letters on behalf of the Select Board.**

**Mr. Hanegan seconded.**

**The motion passed 5-0-0.**

### **23-76 Liaison Reports**

Ms. Malone addressed how the Town can become a Dementia Friendly Town. The COA is in favor as it will help with applying for grants.

**Mr. Hanegan moved to authorize Ms. Malone to sign a letter on behalf of the Select Board in order to enable the Town to become a Dementia Friendly community. Ms. Mitchell seconded.**

**The motion passed 5-0-0**

Ms. Mitchell provided an update on the Community Media Committee, HDC, Library, and Fire Station Committee. There will be a Pride Event June 11<sup>th</sup> on the Common. The Cultural District's second annual Art and Music Festival will be June 17<sup>th</sup> on the Common.

Mr. Mortenson provided an update on the Historic Preservation Committee.

Mr. Hanegan provided an update on the Planning Board.

Ms. Malone provided an updated on the Recreation Commission and 300<sup>th</sup> Anniversary Task Force.

**Mr. Mortenson moved to adjourn. Ms. Mitchell seconded.**

**The motion passed 5-0-0.**

Respectfully submitted by Meaghan Sturgis.