



Town of Bedford Fire Station Building Committee  
Monday, January 12th, 2026 – 6:00PM  
Meeting location – Bedford Town Hall

Attendance	
<b>Participating Members</b>	Ron Scaltreto, Angelo Colasante, Jeff Cohen, Mark Sullivan, James Bailey, Terrance Parker, Jeff Dearing
<b>PMA Consultants</b>	Karina Pena, Yaneliz Garcia Ruiz, William Broden
<b>Kaestle Boos Associates, Inc (KBA)</b>	Sean Schmigle
<b>Other Attendees</b>	Denise Dube

Mr. Cohen opened the meeting at 6:00PM. The first item on the agenda was public comments; there were none.

The minutes of the meeting held on November 19, 2025, were accepted and approved unanimously (moved by Mr. Colasante and seconded by Mr. Scaltreto).

G&R is currently installing structural steel; their subcontractor finished installing the apparatus bay steel and overall, they are about 75% complete with installing all the steel. The upcoming activity they have is installing the second-floor metal decking so they can start putting in the metal studs on the exterior of the building. This activity is scheduled for early February. The team is looking to schedule a kickoff meeting with the utility project work for the end of January.

The next item on the agenda were submittals and RFI's. There were a total of 361 submittals submitted; 24 of them are open, 253 of them have been approved and the rest have been returned to the general contractor or closed. The open submittals included the roof coordination drawings; the glass fiber reinforced concrete samples; and the roof and flashing shop drawings. KBA is waiting for more of the "finish" submittals to be sent so they can review the whole package. Additionally, KBA will start coordinating with the fire chief about oxygen cards, ice and water dispenser, and other submittals which the chief will review and approve for the fire department. The project team meets weekly on Wednesday and discusses any items on the material tracking log that need to be on site and may be at risk for long lead times. At this point, there are no concerns about any items being delayed. The RFI log had three open RFI's, including clarification for the retaining wall elevation and the KBA team is reviewing the footings at that elevation. Clarification on the station's alerting system is also forthcoming.



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The change request log was discussed, and the following six (6) change requests were presented as Change Order #6 at the meeting: change request #5 for the earth support subsurface obstructions for \$11,523.00; change request #16 for bringing in the additional two (2) extra conduits from the street to the property line for \$9,929.00; change request #19 for the reconciliation of the utility conduit excavation, this was a credit of \$7,707.53; and change request #22 for the added bailout window at the training tower for \$9,070.00. Moreover, change request #23 for the traffic signal at \$9,544.00 and change request #24 for extension of time from delays on getting the permit at \$0.00 were also presented. This extension of time would bring substantial completion by end of November to second week of December of 2026. The building committee voted to approve Change Order #6 for \$32,358.47. This motion was accepted and approved unanimously (moved by Mr. Colasante and seconded by Mr. Bailey).

The Fenagh testing agency came out on-site to inspect the steel welding and continues to come out on-site for any inspections as needed. The commissioning agent is still reviewing submittals; however, it has slowed down. The commissioning agent, BEA, will come out on site to review the building mockup and this is scheduled around the end of February. The building commissioning agent will inspect the building envelope vapor barrier, sealant, and flashing, to ensure a properly sealed building. PMA continues to coordinate taking down the utility lines and the related poles.

During the open discussion, the following topics were discussed:

- The Bedford HDC and KBA made the selection of all the materials and that should be all set. Once KBA receives the shop drawings for the ground mounted building sign and how that will get fabricated, they will share that with the HDC for their final review and approval.
- G&R is working on obtaining pricing for the change request of the Great Road retaining wall extension requested by the Historic District Commission.
- The committee discussed the Town potentially obtaining reimbursement from the utility company for the additional work of the conduit excavation and extension.
- The Town and KBA will coordinate with Solect about installing the solar panels on the roof, this will be an ongoing conversation.
- The building committee will gather at 5 PM for a site walk on February 23<sup>rd</sup> before the building committee meeting in the Reed Room.

#### **Meetings forthcoming for 2026:**

- **Building Committee Meetings (6PM):**
  - February 23<sup>rd</sup>
  - March 16<sup>th</sup>



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- April 13th
- May 18th
- June 15th

Mr. Cohen asked if there were any other questions; there were none. Mr. Colasante motioned to adjourn. Mr. Sullivan seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:41 PM.

Attachments: Monthly Status Report, January 15 – February 15, 2026