

# How Charter and Bylaw Changes Are Approved

## Charter amendments

- Must pass by a 2/3's vote at town meeting;
- be approved by the Attorney General; and
- be approved by a majority on a town election ballot.

## Bylaw amendments

- Must pass by a majority vote at town meeting; and
- be approved by the Attorney General.

## Why it matters

- Ensures changes to the Town's governing documents receive broad review
- Provides legal and voter oversight

# Charter and Bylaw Proposals

- Article 22 – Charter amendments related to changing **ATM date**
- Article 23 – Bylaw amendment related to changing **ATM date**
- Article 24 – Charter amendment related to changing **Town Election date**
- Article 25 – Bylaw amendment related to changing **Town Election date**
- Article 26 – Charter amendments- Substantive (not related to ATM/Election)
- Article 27 – Charter amendments- Clarifying and Formatting
- Article 28 – Bylaw amendments- Substantive (not related to ATM/Election)
- Article 29 – Bylaw amendments- Clarifying and Formatting

# **Date-Related Changes**

Aligning Town Meeting and Election Schedules

# Article 22 – Annual Town Meeting Date (Charter)

- **What changed**

- Moves Annual Town Meeting to a later date
- Updates multiple Charter sections to align with the new schedule

- **Why it matters**

- Improves accuracy of budget and state aid estimates
- Provides additional review time for Finance Committee and staff
- More accurate year-to-date revenue and expenses used for budget projections
- More accurate upcoming year expense estimates:
  - Group health insurance rates,
  - Middlesex Retirement System assessment,
  - General insurance,
  - Better estimates on state aid in advance of the proposed later Annual Town Meeting date

# Article 22 – Charter Amendments Related to changing ATM Date

## Section 2-2

### Date of the Annual Town Meeting

The Annual Town Meeting shall convene on the ~~fourth~~ **first** Monday in ~~March~~ **May**. A warrant shall be issued in accordance with Chapter 39, Section 10 of the Massachusetts General Laws.

## Section 2-10

### Closing of the Warrant to Petitioners for Annual **and Special** Town Meetings

The warrant for the Annual Town Meeting shall be closed to the insertion of petitioners' articles on the second Monday in ~~January~~ **February**. **The Select Board may set a deadline for insertion of petitioners' articles for any Special Town Meeting, unless otherwise required by law.**

## Section 2-11

### Submission of Budgets by Elected Boards and Elected Committees to the Finance Committee

All elected boards and elected committees shall submit their budget to the Finance Committee no later than the second Monday in ~~January~~ **February**. The Select Board's budget shall be in the form specified in Article 5, Section 2 of this Charter. Exceptions to this date will be subject to the decision of the Finance Committee.

## Section 2-12

### Submission of non-budget Articles to the Finance Committee

The Select Board shall submit all warrant articles for the Annual Town Meeting, except the budget article, to the Finance Committee no later than the ~~fourth~~ **second** Monday of ~~January~~ **February**.

# Article 23 – Bylaw Amendment Related to changing ATM Date

- If Article 20 passes it only makes sense to also pass conforming bylaw changes

## ARTICLE 3. TOWN MEETING

### Call of the Meeting

The Annual Town Meeting shall convene on the ~~fourth~~ **first** Monday in ~~March~~ **May**. Service of the warrant, unless otherwise dictated by law, shall be made by posting a copy at the Town Hall and in at least three other public places in Town, at least seven days prior to the meeting. Notification for any Special Town Meeting shall be given at least 14 days before the meeting. Compliance with this section shall constitute legal notice.

# Articles 24 & 25 – Town Election Date

- **What changed**

- Moves the Town Election to first Saturday in April, closer in time to Annual Town Meeting
- Allows Select Board flexibility to change the date by up to seven days
- Updates bylaws to match the revised Charter date

- **Why it matters**

- Reduces voter confusion in presidential primary years
- Eases administrative pressure on the Town Clerk's office
  - In presidential primary years, that election is so close to Annual Town Elections as to cause some confusion for voters and also to create unnecessary burdens on the Town Clerk's office.
- Flexibility of up to seven (days) could help with later timing conflicts

# Article 24 – Charter Amendment Related to Change of Town Election

## Section 7-1

### Date of Annual Town Elections

Annual Town elections shall be held on the ~~second~~ **first** Saturday in ~~March~~ **April**. **With a minimum of sixty (60) days of public notice, the Select Board shall have the authority to move this date by up to seven (7) days.** A warrant shall be issued in accordance with Chapter 39 Section 10 of the Massachusetts General Laws.

# Article 25 – Bylaw Amendment Related to Change of Town Election

- If Article 22 passes this is a conforming change to have the bylaws match the Charter.

## ARTICLE 2. TOWN ELECTIONS

### Schedule and notice

The Annual Town Election shall be held on the ~~second~~ **first** Saturday in ~~March~~ **April** for the election of officers of the Town. **With a minimum of sixty (60) days of public notice, the Select Board shall have the authority to move the date of the Election by up to seven (7) days.** Service of the warrant for the Annual Town Election shall, unless otherwise dictated by law, be made by posting a copy at least seven days prior to the election at the Town Hall and at three other public places in Town. Compliance with this section shall constitute legal notice of the election.

# **Substantive Charter Amendment**

Clarifying governance roles and authority

# Article 26 – Substantive Charter Amendments

- **What changed**

- Changes appointment, supervision, and termination authority of School Employees
- Changes appointment, supervision, and termination authority of Library Director
- Requires elected board approval for hiring certain department head appointments
- Clarifies limits of Town Manager supervision over policy matters

- **Why it matters**

- Aligns Charter language with current practice for Schools and follows the request of the Library Trustees
- Reinforces other boards authority over policy decisions

# Article 26 – Substantive Charter Amendment Unrelated to ATM Date

- To amend section 5-1 to provide that the school committee not the town manager appoints, supervises, and terminates the school superintendent and school employees.
- Also, to amend that section to provide that the library trustees are authorized to hire, supervise, and terminate the library director.
- To provide that the Board of Tax Assessors, the Planning Board, and the Board of Health must approve the appointment of the Tax Assessor, Planning Director, and Director of Health and Human Services, respectively.
- The amendment would further provide/clarify that the Town Manager's power to supervise does not include supervision over policy matters that are within the purview of each board.

# Article 26 – Substantive Charter Amendment Unrelated to ATM Date

To strike Section 5-1 b., in its entirety, and replace with the following language:

**Appointment Authority:** The Town Manager shall appoint, remove, and supervise all town officers whose appointment is required to perform a necessary town function, excluding those who are listed in Section 3 of Article 3, and further excluding School Department employees and the Library Director. The appointment of such town officers who serve as department heads is subject to the approval of the Select Board, or for departments for which an elected board provides policy direction, the appointment of such department heads by the Town Manager shall be made subject to the approval of the respective elected board.

**Operational and administrative supervision versus strategic and policy direction from elected boards.** The Town Manager's authority to supervise: (1) the Planning Director excludes supervision related to the Planning Board's duties and responsibilities as set forth in section 9.3 of the Bylaws, (2) the Director of Health and Human Services excludes supervision related to the Board of Health's authority set forth in section 7.1 and responsibilities set forth in sections 7.4 and 7.5 of the Bylaws, and (3) the Town Assessor excludes supervision related to the Board of Assessor's responsibilities set forth in section 6.4.

# **Clarifying Charter Amendments**

Typos, grammar changes, formatting, etc.

# Article 27 – Clarifying Charter Amendments

- **What changed**

- Corrects grammar, formatting, and typographical errors
- Clarifies existing Charter language without policy changes

- **Why it matters**

- Improves readability and internal consistency
- Does not change governance structure or authority

# Article 27 – Clarifying and Formatting Charter Amendments

## Section 1-2

### Powers

The form of government provided by this Charter shall be known as Select Board-Open Town Meeting. Pursuant to the provisions of this Charter and subject only to such limitations as may be imposed by the **United States Constitution or and Constitution and** General Laws of the Commonwealth of Massachusetts, the Town of Bedford shall have all powers possible for a town to have as fully and completely as though they were specifically enumerated in this Charter.

## Section 1-3 *(Remove all but one space between “Section” and “1-3”)*

### Construction

The powers of the Town under this Charter shall be construed liberally in favor of the Town

## Section -1-4 *(Remove all but one space between “Section” and “1-4”)*

### Intergovernmental Relations

## Section 2-3 *(Remove extra line before “Section 2-3”)*

### Call of Special Town Meetings

## Section 2-5

### The Moderator, Election, Deputy Moderator

A Moderator shall be elected for a three-year term to preside over sessions of ~~the~~ Town Meetings. At the first session of ~~the~~ **an** Annual Town Meeting, the Moderator shall appoint a Deputy Moderator to serve until the next Annual Town Meeting in the event of the Moderator’s absence or disability, provided that the Town Meeting shall ratify such appointment.

# Article 27 – Clarifying and Formatting Charter Amendments

## Section 2-7

Petitioners' warrant articles shall be submitted to the Select Board in written form. Ten signatures **of registered voters** shall be required on a petition to have an article inserted in the warrant for an Annual Town Meeting, and one hundred signatures **of registered voters** shall be required on a petition to have an article inserted in a warrant for a Special Town Meeting.

## Section 3-1

### Establishment, General Powers

Five Select Board Members shall be the chief executive body of the Town. They shall have all of the powers possible for a Select Board to have under the General Laws of the Commonwealth of Massachusetts and Town Bylaws, including powers not specifically set forth in this Charter.

## Section 5-3 The Warrant Report *(Remove a duplicate sentence)*

~~The warrant report for a Special Town Meeting need not be prepared if the Select Board and the Finance Committee agree that the time required for its preparation would delay the holding of such a meeting sufficiently to do harm to the Town.~~

The Select Board may also invite the Town officers, boards, commissions and committees affected by an article to submit recommendations for the report. ~~The warrant report for a Special Town Meeting need not be prepared if the Select Board and the Finance Committee agree that the time required for its preparation would delay the holding of such a meeting sufficiently to do harm to the Town.~~

## Section 8-2

### Affidavit, Petition, Preparation and Filing

..... The completed recall petition shall be returned and filed with the Town Clerk at or before **the end of business hours 5:00 p.m.** of the thirtieth (30th) day after issuance of the petition to the filers.

# Article 27 – Clarifying and Formatting Charter Amendments

Section 9-7 (*Add a line after section 9-7 to make the formatting consistent*)

Compensation

All elected officials who receive remuneration shall be compensated in an amount approved annually by Town Meeting.

Section 9-8 (*Put “Section 9.8” in bold*)

Resignation of Town Officers

Section 9-10 (*Remove spaces between “Section” and 9-10 for consistency*)

Interpretation of Powers

Section 9-14 (*Remove spaces between “Section” and 9-14 for consistency*)

Charter Revision

Section 9-15 (*Remove spaces between “Section” and 9-15 for consistency*)

Amendments

# **Substantive Bylaw Amendments**

Operational updates and housekeeping changes

# Article 28 – Substantive Bylaw Amendments Unrelated to ATM Date

- To amend Articles 5, 15, 22, 23, 29, 30, 39, 43, and 46
- Article 5: Changes the generic advance notice of public hearings from 10 to 7 days (does not affect notice period if different period called out elsewhere) and likewise for removal of a board, committee, or commission member for absenteeism.
- Article 15: Clarifies that CapEx does not need to make a recommendation on capital projects funded solely through an alternate funding source, including but not limited to Community Preservation funds, Enterprise Funds, Revolving Funds, or Grant Funds. Projects funded through these alternate sources typically have alternate review and approval procedures, restrictions, and limits on what the money can be spent on.

# Article 28 – Continued

- Articles 22 and 23: The Bedford Housing Partnership is eliminated because it has difficulty meeting because of a lack of a quorum. Its main responsibilities relate to affordable housing, which can also be handled by the Municipal Affordable Housing Trust. The responsibilities of the two committees have been merged.
- Article 29: The Historic Preservation Commission membership reduced from 7 to 5 members. This will allow the Commission to meet quorum with 3 members instead of 4.
- Article 30: Conforms the bylaws to proposed charter changes related to the Volunteer Coordinating Committee.

# Article 28 – Continued

- Articles 39: Authorizes the Zoning Board to waive dimensional changes in relation to sign location and/or sign size if it is determined to be in the public interest.
- Articles 43: Would mirror and clarify language in the Zoning Bylaws that limit trailers, boats, and non-operable vehicles to one each in a residential district, without ZBA Special Permit approval.
- Article 46: Eliminates time restrictions on Minuteman Bikeway as no public safety concerns.

# Article 28 – Continued

## ARTICLE 5. OFFICERS OF THE TOWN

### 5.11 Public hearings

If a public hearing is ~~legally~~ required on a matter **pursuant to these Bylaws**, public notice shall be given at least ~~ten~~ **seven** days in advance. The notice shall include a brief summary of the matter and the time and location of the hearing. The summary of the matter shall be understandable to the general public.

This section shall not apply to boards, committees, or commissions whose requirements for public hearings are specified in the Massachusetts General Laws, the Charter, or these Bylaws.

### 5.12 Meeting attendance

If a member of an appointed board, committee, or commission is absent for three or more successive meetings without just cause, that body may vote to request that the appointing authority remove that member. The appointing authority shall hold a public hearing on the issue and provide at least ~~ten~~ **seven** days' notice of the hearing to the absent member. Following the hearing, the authority may remove the member by two-thirds vote.

# Article 28 – Continued

## ARTICLE 15. CAPITAL EXPENDITURE COMMITTEE

### 15.3 Purpose

The Capital Expenditure Committee shall consider capital appropriations **funded through the General Fund** and make recommendations to Town Meeting based on a six-year plan.

### 15.5 Responsibilities

The Capital Expenditure Committee shall prepare and annually update a six-year plan for spending on Town capital projects. It shall be submitted in written form to the Select Board and the Finance Committee not less than ten working days before the end of the calendar year. The plan shall include expenditures for new construction, major improvements to existing Town property and for major purchases of equipment by all Town departments, offices, boards, commissions and committees **for projects or items funded through the General Fund**. The plan shall be prepared on the basis of Town-wide priorities and shall consist in part of a list of expenditures, by item, for each year of the plan.

~~ARTICLE 22. BEDFORD HOUSING PARTNERSHIP~~ *(deleted in its entirety)*

# Article 28 – Continued

## ARTICLE 23. MUNICIPAL AFFORDABLE HOUSING TRUST

### 23.1 Authority

The Municipal Affordable Housing Trust is established under M.G.L. Chapter 44, Section 55C.

### 23.2 Membership

The Municipal Affordable Housing Trust shall consist of seven members appointed by the Select Board for ~~two~~**three**-year staggered terms. The seven members shall include two **members of the** Select Board, ~~the Town Manager, two members of the Housing Partnership~~ **one member of the Planning Board, one member of the Housing Authority,** and ~~two~~**three** at-large members.

### 23.3 Purpose

The Municipal Affordable Housing Trust shall work towards the creation and preservation of affordable housing in Bedford for the benefit of low and moderate income householders. **The Trust shall implement and administer programs that support affordable housing initiatives.**

### 23.4 Responsibilities

The Municipal Affordable Housing Trust shall exercise any and all of the powers legally authorized under M.G.L. Chapter 44, Section 55C.

#### **Additionally, the Trust shall:**

- Work to increase public awareness of the Town’s responsibility to take affirmative action with respect to meeting the region’s diverse housing needs, especially the needs of underrepresented populations, those in need of physical or financial assistance, and the elderly;**
- Develop criteria for eligibility and assist in the determination of eligible applicants for affordable housing programs;**
- Investigate methods of land acquisition for the purposes of affordable housing development;**
- Investigate sources of funding to supplement those held by the Trust for land acquisition and affordable housing development;**
- Review all affordable housing proposals and make recommendations;**
- Recommend policy positions statements, bylaw changes, and changes or additions to the Town’s Fair Housing Program and Plan to the Select Board, Planning Board, and Housing Authority;**
- Identify problem areas and potential barriers to implementing the Town’s fair housing goals and recommend solutions; and**
- Assist in the dissemination of fair housing and affordable housing literature.**

# Article 28 – Continued

## ARTICLE 29. HISTORIC PRESERVATION COMMISSION

### 29.2 Membership

The Historic Preservation Commission shall consist of ~~seven~~ **five** members, preferably with historic preservation and/or architectural experience and interests, appointed by the Select Board to fill three-year terms.

## ARTICLE 30. VOLUNTEER COORDINATING COMMITTEE

### 30.4 Responsibilities

The Volunteer Coordinating Committee shall present, for each appointment made by each appointing authority, a list to the appointing authority of **all applicants with a recommendation as to whether or not the applicant is qualified** ~~names from which to choose. The appointing authority may not choose an appointee whose name does not appear on such list unless names have not been provided within 60 days. The Volunteer Coordinating Committee, however, shall provide additional names if so requested.~~

## ARTICLE 39. SIGN BYLAW

### 39.7. Waivers.

**A. The Board of Appeals may, in its discretion and after due consideration, waive and exempt strict compliance with the provisions set forth in Section 39.4 of this Sign Bylaw, provided that such waiver(s) is determined to be in the public interest and consistent with the intent and purpose of the Sign Bylaw. Such waivers shall be limited to dimensional changes in relation to sign location and/or sign size.**

**B. Application for a Waiver. Any person requesting a waiver must submit the following with the application for approval of sign:**

- (1) A written request that identifies the specific provision of Section 39.4 for which the waiver is requested; and**
- (2) A narrative statement that explains how granting the waiver would be in the public interest and consistent with the intent and purpose of Sign Bylaw.**

**C. Decision on Request for a Waiver.**

**(1) If The Board of Appeals waives any provision of the Sign Bylaw, it must:**

- (a) Determine that its action is in the public interest and not inconsistent with the intent and purpose of the Sign Bylaw; and**
- (b) Include specific reasons for its action in the decision granting the waiver(s).**

**(2) The Board of Appeals may make its approval of a waiver dependent on such conditions as will achieve the objectives of the provision or standard waived.**

# Article 28 – Continued

## ARTICLE 43. LANDOWNER RESPONSIBILITIES

### **43. 4. Storage of Recreation Trailer, Home Utility Trailer, Boat, and Unregistered, Uninspected, or non-operable vehicles.**

**In the Residential Districts, the storage of one recreation trailer, home utility trailer, boat, and one unregistered, uninspected, or inoperable automobile or similar light motor vehicle (maximum 10,000-pound gross vehicle weight and 135-inch wheelbase) shall be permitted, provided that the trailer, boat, and vehicle is not stored within the front yard or the minimum side yards cited in the Zoning Bylaw. The storage of more than one trailer, boat, and unregistered, uninspected, or inoperable automobile may be authorized by the Zoning Board of Appeals by special permit pursuant to Section 4.4B.3 of the Zoning Bylaw. Any property owner with more than one such vehicle, boat, or trailer stored on a residential lot at the time of adoption of this General Bylaw, in March of 2026, shall comply with this Bylaw by December 31, 2026.**

## ARTICLE 46. STREETS, SIDEWALKS AND PUBLIC PROPERTY

~~46.21 The Minuteman Bikeway shall be open to the use of the public between the hours of 5:00 a.m. and 9:00 p.m. Persons found on said premises between the hours of 9:00 p.m. and 5:00 a.m. shall be considered trespassers and subject to a fine of up to \$20.00.~~

### ~~Bikeway~~

~~The Minuteman Bikeway shall be open to the use of the public between the hours of 5:00 a.m. and 9:00 p.m. Persons found on said premises between the hours of 9:00 p.m. and 5:00 a.m. shall be considered trespassers and subject to a fine of up to \$20.00.~~

# **Clarifying Bylaw Amendments**

Typos, grammar changes, formatting, etc.

# Article 29 – Clarifying Bylaw Amendments

- **What changed**

- Removes duplicative or outdated provisions
- Eliminates language already governed by state law

- **Why it matters**

- Streamlines bylaws for clarity and usability
- Does not introduce substantive policy changes

# Article 29 – Clarifying and Formatting Bylaw Amendments

- To amend Articles 7, 11, 17, 21, 26, 35, and 58.

## ARTICLE 7. BOARD OF HEALTH

### 7.4 Responsibilities

The Board of Health, **and/or its officers and agents duly-appointed in accordance with M.G.L. Ch. 111, Section 27-32**, shall enforce the state sanitary and environmental codes and all other applicable federal, state, and local rules, regulations, and ordinances. Jurisdictional concerns include, but are not limited to, communicable disease, food, water, air, and tenant housing. The Board of Health shall make rules and regulations which are necessary for the health and welfare of the public.

## ARTICLE 11. SELECT BOARD

11.4.3 ~~The Select Board shall protect the interests of the Town.~~ The Select Board may appear either personally or be represented by the Town Counsel, or by special counsel, before any court, or any state board, or commission to protect the interests of the Town but are not authorized by these Bylaws to commit the Town to any course of action.

# Article 29 – Clarifying and Formatting Bylaw Amendments

~~11.4.4~~ The Select Board shall defend the Town from claims and suits and shall take necessary steps to defend all claims and suits brought against the Town. The Select Board shall have authority to engage additional counsel, and it may settle at its discretion any such claim or suit to which the Town is a party, and which does not require the payment of more than \$50,000. Any settlement requiring a payment of more than \$50,000, except as **otherwise** authorized by law, shall ~~be made only when authorized by~~ **require funding authorization by** Town Meeting.

~~Delete 11.4.5 through 11.4.12 (Delete 11.4.5 through 11.4.12 as duplicative of 11.5 through 11.12)~~

~~11.4.5~~ The Select Board shall, through counsel or otherwise, take any necessary action to collect moneys due the Town.

~~11.4.6~~ All conveyances of land or interest in land shall be signed by a majority of the Select Board members, unless otherwise provided by law or by vote of Town Meeting, and shall be sealed with the Town Seal.

~~11.4.7~~ The Select Board may sell any land acquired by the Town through foreclosure of a tax title or through purchase of land of low value at any time after advertising in a newspaper having circulation in the Town once a week for three successive weeks, the first publication to be at least 21 days before date of sale. The Select Board may execute, acknowledge, and deliver on behalf of the Town all papers necessary to effectuate any such sale.

~~11.4.8~~ The Select Board may order numbers to be affixed to any dwelling or buildings on all streets at its discretion. The owner of every dwelling or building shall comply with this order within ten days after notice.

~~11.4.9~~ The Select Board shall determine and establish all fees for permits issued by it or its appointed officers unless otherwise specified in the Massachusetts General Laws.

~~11.4.10~~ The Select Board shall determine and establish charges to be made to residents or non-residents for copies of the Town Bylaws, Zoning Bylaws, or any other Town documents for which, in its opinion, a charge should be made.

~~11.4.11~~ The Select Board, with the assistance of the Chief of Police, shall establish Traffic Rules and Regulations for the Town and such Traffic Rules and Regulations shall be filed with the Clerk of the Court having jurisdiction. The Town Manager shall keep up to date, in the office of the Town Manager, at least two copies of the Traffic Rules and Regulations, including all amendments.

~~11.4.12~~ Upon written request to the Select Board from owners of property or of a business for an officer or officers to direct traffic on private property, the Select Board may establish Traffic Rules and Regulations for such property or use any portion of the Town Traffic Rules and Regulations and/or the General Bylaws of the Town that are applicable. A copy of the written request shall be filed with the Clerk of the Court having jurisdiction.

## ~~11.6~~ Conveyances of land

~~All conveyances of land or interest in land shall be signed by a majority of the Select Board, unless otherwise provided by law or by vote of the Town Meeting, and shall be sealed with the Town Seal.~~

# Article 29 – Clarifying and Formatting Bylaw Amendments

## ARTICLE 17. TOWN CLERK

### 17.12 Fees

**The Town Clerk's Office shall maintain a schedule of fees, subject to approval by the Select Board.**

~~The fees of the Town Clerk shall be as follows:~~

~~17.12.1 Births (Delete all between 17.12.1 and 17.12.8)~~

...

~~17.12.8 Other~~

~~A. For furnishing or accepting any paper not specifically named herein, the fee shall be in accordance with the provisions of M.G.L. Ch. 262, §34, or any other applicable M.G.L.~~

## ARTICLE 21. ZONING BOARD OF APPEALS

Article 21.2 The Zoning Board of Appeals shall consist of five members and ~~two~~ **three** alternate members appointed by the Select Board to fill three-year terms.

## ARTICLE 26. COMMUNITY MEDIA COMMITTEE

~~• Investigate and work to resolve any consumer problems relating to the operation of cable television.~~

**Receive Town resident issues relating to the operation of cable television and facilitate assistance with the resolution of such issues.**

# Article 29 – Clarifying and Formatting Bylaw Amendments

## ARTICLE 35. BUILDING CODE

### 35.1 Purpose

The Town shall be governed by the Commonwealth of Massachusetts State Building **Code** which controls:...

## ARTICLE 51. SEWER SYSTEM

### 51.8 Application/Inspection Fee

~~Residential \$ 200/unit~~

~~Non-Residential \$1,000/service~~

~~Replacement/Repair/Abandonment \$ 200/service~~

~~Such fees will apply to all new connections to the public sewer system and to rebuilding, repairing, replacing, or abandoning existing connections, and shall be paid at the time of application.~~

~~Proposed Text Replace all of the above with the following:~~

### **51.8 Sewer Service**

**Application for sewer service shall be made to the Department of Public Works. The application shall be signed by the owner of the property, or an authorized agent. The Select Board shall establish fees to be paid for all new or modified connections as described in section 51.16.**

# Article 29 – Clarifying and Formatting Bylaw Amendments

## ARTICLE 58. SALARY ADMINISTRATION PLAN BYLAW

### Article 58.6 Salary Schedule

Remove all references to “step-rate”.

Article 58, Section 14 (c) **[Reserved]**.~~All regular full-time employees who have accumulated a maximum one hundred twenty days of sick leave may be entitled to draw additional days of sick leave up to one hundred days for sickness or disability beyond one hundred twenty days from a reserve in a sick leave bank. The reserve in said bank shall be made up of all regular full-time employees' days of sick leave accumulated beyond the maximum of one hundred twenty days. Administration of this plan shall be by the Town Manager. (ATM 3-12-73)~~